

Baker Drive PAC Meeting

June 13, 2023, 7 PM Zoom Call

APPROVAL OF AGENDA

Corinee moved, Gill seconded

APPROVAL OF MEETING MINUTES FROM May 02

Michelle Hunt moved, Corinne Hansen seconded

INTRODUCTIONS - Terri Besworth

- Welcome all to the meeting - Land Acknowledgment

PRINCIPAL UPDATE - Joe Jamieson

- Thank you to all parents for attending tonight's meeting, the last PAC meeting of the 2023 school year, and for your ongoing efforts throughout the year.
- **Admissions and Staffing**
We are currently full, as we are organized into 10 divisions. The situation regarding new admissions remains uncertain at this time. Fortunately, all of our teachers are returning next year, although Kate Blaine will not be available. Interviews are underway, and we expect to have more information by August. Our teaching staff is experienced, so we do not anticipate any difficulties in this regard.
- **Educational Assistants (EA)**
Significant changes have occurred in our EA staffing this year; we have reduced the number from 6 to 4.5. This is a transition for our entire community, as EAs play a crucial role in working with many students. Some adjustments will be made to accommodate this change.
- **Kindergarten Enrollment**
Kindergarten enrollment is fluctuating, and we are not yet certain who will be staying or leaving. Additional enrollments are expected throughout the summer.
- **School Goals and Events**
June is a busy month with numerous events within the school community. Our school goals are evolving to place more emphasis on pro-social behavior. Students are increasingly showing care for each other and accepting responsibility. We are recognizing students who exhibit these behaviors, as they foster strong connections and positive interactions among peers. A focus on fundamental numeracy skills will also be implemented. Furthermore, Indigenous learning goals are under review, with continuous staff discussions taking place.
- **Upcoming Events**
Sports Day: Scheduled for June 23rd, with volunteers from the middle school joining us. The morning will consist of station rotations, while the afternoon will feature a hip-hop dance performance and a tug-of-war competition for grades 4 and 5. Students will be

divided into color teams—red, blue, green, and yellow—with one of the goals being to demonstrate team spirit.

Lunch: Students will eat together as a group.

Farewell Assembly for Grade 5: We're excited about this event.

Field Trips: Grade 5 will be going to Cultus Lake, and grades 4 and 5 will be heading to Squamish camp.

2023/2024 Positions and Vote - Chair

- **Chair Nomination**

Corinne H has been nominated for the Chair position. If anyone is interested in volunteering as a Co-Chair, please let us know. Corinne has expressed her gratitude for the nomination and is very excited to take on this role. Michelle and Terri have also been acknowledged.

- **DPAC (District Parent Advisory Council)**

Christie Nelson has been nominated for the DPAC role. Terri and Corinne made the nomination, and Christie has accepted the position.

- **Hot Lunch and Fundraising Volunteers Needed**

We are in need of volunteers to assist with hot lunch distribution and fundraising activities. This is a crucial role as it accounts for more than 50% of our budget. The job is not demanding and only requires a few hours of commitment.

- **Consumable Budget for Field Trip**

Kelsey Keller inquired about the consumable budget for field trips. The budget has been approved as there were no objections.

- **Planning for the 2023/2024 School Year**

Chair (Corinne) - We don't anticipate receiving revenue kickbacks for the upcoming school year. We have planned events such as Trivia Night and a Read-a-thon scheduled for February.

- **Photographer for Christmas Cards**

A photographer will be coming to the school and can conduct photo sessions for Christmas cards if there is interest.

- **Return-It Account and Bottle Drive**

Keller brought up the topic of a Return-It account for the PAC. The Chair confirmed that an account exists but currently has a \$0 balance. Through a bottle drive, approximately \$1,200 was raised. This fundraising method will be considered for next year.

- **Entrepreneur Fair for Kids**

Keller also suggested organizing an entrepreneur fair for kids around the Christmas season. The Chair said it's definitely an idea worth exploring, and Corinne added that she will collaborate with Kelsey on this.

Vote - Budget for 2023/2024 - Chair

Budget Details

- **Community Building Project:** We have allocated \$1,000 for community building projects.
- **Field Trips:** There is a \$500 budget per division for field trips, bus transportation, or outbound activities.
- **Capital Repair for Smart Board:** A budget of \$2,000 has been set aside for the repair or replacement of the smart board.
- After accounting for all these expenses, we will have a remaining balance of \$33,842.
- **Budget Approval**
Gill and Corinne have provided insights on the budget. A full vote was conducted, and since there were no objections, the budget has been officially passed.
- **Sports Day Participation**
Joe has confirmed that parents and grandparents are encouraged to attend Sports Day.

Treasurer's Report 2022/2023 - Dragana Pavlica

Financial Update for May

- **Revenue:**
\$5,000 from online payments
\$6,000 from the Read-a-Thon
\$430 from Pub Night
Total Expenses: \$7,000
Net Profit: \$3,000

Grade 5 Update

- **Yearbook Invoices**
We need to receive invoices for the yearbooks before providing the check. Kathy confirmed that all parents have been informed.
- **Auction for Front Row Seats**
Due to a tight budget, we're auctioning off the front two rows for the upcoming event. Seats in the front row will be \$20 each and will be determined through a draw. The second row will be \$10 per seat, and seats after that will be free.
- **Flowers for Staff**
Typically, flowers are given to students and the principal during events. This year, we're considering giving smaller bouquets to all teachers, of which we currently have 24 on staff. The flowers will be distributed after the Grade 5 speeches. Additionally, there will be a personal message from the students to each of the teachers, expressing how they have impacted their lives.
- **Water Slide Trip Budget**
Kathy inquired about the budget for the water slide trip, as the expense is over the initial budget of \$500 and now stands at \$800. Terri clarified that the \$500 comes from the PAC, and the remainder will be covered by the school. Joe mentioned that he will discuss this further with Lisa.
- **Front Row Seat Capacity**
When Kathy asked about the number of seats available in the front row, Joe responded that there would be 10-12 seats.

Block Party/Vendor Market Update - Corinne

- We will be printing out food vouchers for the event.

- Corinne confirmed that there is no Plan B for the block party in case of rain; the event will take place rain or shine. Final preparations are underway.
- A couple of carnival games are planned; these are primarily for fun.
- A vendor market has been organized by Betty.
- Attendees are advised to bring lawn chairs or blankets and water bottles.
- For those who have pre-ordered, children will be sent out with an itemized list of what has been ordered.
- Each child will also receive a complimentary cotton candy or popcorn.
- Kelsey Keller inquired if non-baker community members could attend. The Chair said a limited number of extra items would be available to avoid wastage.
- Gill asked if cash should be brought to the event. Corinne confirmed that cash is acceptable, especially for those who did not pre-order.
- Terri has put out a call for volunteers.
- Attendees are reminded to be responsible for their garbage and not to leave it on the ground.
- Joe asked about the setup time. Corinne clarified that setup starts at 3:30 PM, and the event will run from 5:00 PM to 8:00 PM.

ADJOURN

Motion to adjourn Gill moved and Michelle chan

Attendees:

Rajesh Kumar, Colleen O'Connor, Joe Jamieson, Terri Besworth, Christy Nelson, Corinne Hansen, Lainey, Char, Paula Barbosa, Brenden Reid, Anton, Jolie Logan, Darlene Johnson, Dragana Pavlica, Mike Sollanych, Michelle Hunt, Tamara Davidson, Noreen

Board Members:

Colleen O'Connor Chair | Terri Besworth, Past Chair | Dragana Pavlica, Treasurer and Assistant | Kimberley Tran, Fundraising Chair | Rajesh Kumar, Secretary | Gill Tempest, Communications | Corrine Hansen, DPAC Representative | Joe Jamieson, Principal