

# AGENDA



**BAKER DRIVE PARENT ADVISORY COUNCIL**  
Baker Drive Elementary, 885 Baker Drive, Coquitlam BC V3J 6W

## PAC September Meeting

*September 19th, 2023 | 7pm*

### Board members

Corinne H., Chair | Colleen O., Past Chair | Dragana P., Treasurer | Gill T., Communications | Joe Jamieson, Principal | Christie N., DPAC Rep | Rajesh Kumar- Secretary

| Time   | Item   | Owner |
|--------|--|-------|
| 7:00pm | <b>Land Acknowledgement</b><br><b>Welcome &amp; Introductions</b>  | Chair |
| 7:05pm | <b>Approval of Agenda and Meeting Minutes from June 2023</b>   | Chair |
| 7:10pm | <b>Principal Update</b> <ul style="list-style-type: none"><li>New Division Update, What's new, Focus for this year.</li></ul>  | Joe   |
| 7:25pm | <b>PAC Update</b> <ul style="list-style-type: none"><li>Call out for remaining Homeroom Parents</li><li>Planned Fundraisers for 2023-2024 School year<ul style="list-style-type: none"><li>Hot Lunch (Ongoing)</li><li>Trivia Night (November)</li><li>Read-a-Thon (Feb-Mar)</li><li>?Purdys (Dec)?</li><li>Spring Plant Sale (May)</li></ul></li><li>Planned Community Building Events for 2023-2024 School year<ul style="list-style-type: none"><li>Bear Wear - Need Trainee</li><li>Halloween Dance (October), LEAD NEEDED</li><li>Fireworks (October), looking for Sponsorship from businesses</li><li>Kids Holiday Market (December) (Jennifer-Lead)</li><li>Block Party- Lead Needed</li></ul></li><li>Parent Education (APL, DPAC opportunities, March Speaker on Equity and Inclusion)</li><li>Communication (Email, IG, FB and WhatsApp)</li></ul> | Chair |
| 7:40pm | <b>Voting Items:</b>   | Chair |

|               |   |                   |
|---------------|---|-------------------|
|               | <p><b>Revised Budget for 2023/2024 due to new division</b></p> <p><b>2022/2023 - Budget Overage on Block Party of \$xxx</b></p> <p><b>Executive Comms Position - Nomination of Cooper Heibloom as lead, G. Tempest to serve as back up</b></p> <p><b>Signing Authority for Banking - Nomination to adjust signers as previous no longer in executive positions;</b></p> <p><b>Nomination of Corinne Hansen, Cooper Heibloom, Dragana Pacifica, Colleen O'Connor</b></p> |                   |
| <b>7:45pm</b> | <b>Grade 5 Committee</b>  | <b>Gill/Terri</b> |
| <b>7:50pm</b> | <b>Treasurer's Report</b>   | <b>Dragana</b>    |
| <b>7:55pm</b> | <b>Hot Lunch Update</b>   | <b>Colleen</b>    |
| <b>8:00pm</b> | <b>After School Programs</b>  | <b>Michelle</b>   |
| <b>8:10pm</b> | <b>Adjourn</b>  | <b>Chair</b>      |

**Positions for 2023/2024 School Year Board**

- Chair – Colleen O'Connor
- Past Chair – Terri Besworth
- Treasurer and Assistant – Dragana Pavlica and Gerry Besworth
- Fundraising Chair - Kimberley Tran
- Secretary - Rajesh Kumar
- Communications – Gill Tempest
- DPAC Representative – Corinne Hansen

**Critical Positions**

- Hot Lunch

- Fundraising Role
- Home Room Parents - 11 classes
- Fruit & Veggies distributors – Gerry Besworth and Suzannah Haley
- Afterschool Program – Michelle Chan
- Grade 5 rep – \_\_\_\_\_

**Parent Advisory Council:**

- All parents are members of the PAC
- Opportunity to hear from the Principal. He will share the curriculum for the school; hear updates from district; and see what has been going on around the school in that current month
- A venue that provides the opportunity to discuss matters affecting the school and the education of our children

**Objective:**

1. To build community within the school through PAC organized events, volunteering and meetings.
2. To raise additional funds for items and activities to enhance the learning environment for our children.

**Meeting Ground Rules:**

- Starting on time means we end on time!
- Be respectful to each other's ideas and thoughts.
- Feedback is a gift: offer an alternative suggestion that is positive
- New people are welcomed to the meetings and do not need to sign up to volunteer.