

# AGENDA



**BAKER DRIVE PARENT ADVISORY COUNCIL**  
Baker Drive Elementary, 885 Baker Drive, Coquitlam BC V3J 6W

## PAC Meeting

*October 5th* | 7pm |

### Board members

Colleen O. & Amy B., Co-Chairs | Terri B., Past Chair | Zoe S. Treasurer | Gill T, Secretary & Communications  
| Jill Reid, Principal | Erin M. & Veronica M., Fundraising Co-Chairs | Corinne H., DPAC Representative

Time	Item	Owner
7:00pm	Welcome and Introductions	Chairs
7:05pm	Approval of Agenda and Meeting Minutes from Sept 14th	Chairs
	PAC/Review of 2021/2022 Position	
	Objectives and meeting ground rules	
	Strategy for raising funds and spending	
	What PAC \$\$ are used towards	
7:15pm	Principal Update/COVID 19 Update	Mrs. Reid
7:30pm	Treasurer's Report	Zoe
	Current Update	
	School Supplies Cost Recovery update	
7:35pm	Update on Hot Lunch Program for the year	Kate/Alicia
	<a href="http://bakerdrive.parentcouncil.net">bakerdrive.parentcouncil.net</a>	
	Any issues to update this far	
7:40pm	Fundraising Initiatives	Erin/Veronica
	October	
	Raise the Funds Freezer Fill up	
	Bear Wear - Colleen	
	Pumkin Patch - Crystal Emy - donations to Share	
	Ordering for Fall Baker Bear Merch	

Fall Book Fair

November

Purdy's Chocolates - November 1-20 - Erin

Community Awareness Shirts - Colleen

Family Pizza Night - Erin

Pointsettas - LEAD REQUIRED

8:00 pm	Grade 5 – Lead and Committee	Chairs
	- Christie Nelson Lead	
	- Need to have a lead	

8:10 pm	Other Items	Chairs
	Vote on acquiring Pac Zoom Account (\$72)	
	Vote on creating Local Support Reminder Cards (\$70-\$172.00)	

8:30pm	Meeting Adjourned
--------	-------------------

---

**Positions for 2021/2022 School Year Board**

Chair – Colleen O'Connor and Amy Banmen

Past Chair – Terri Besworth

Treasurer and Assistant – Zoe Sanborn and Gerry Besworth

Secretary/Communications –Gill Tempest

DPAC Representative – Corinne Hansen

**Critical Positions**

Hot Lunch Administrators- Kate Blain and Alicia Wray

Fundraising Role – Erin McKinley and Veronica Moulton

Home Room Parents - 10 classes – filled

Milk/Fruit & Veggies distributors – Gerry Besworth and Suzannah Haley

Afterschool Program – Michelle Chan

Grade 5 rep – Christie Nelson

**Parent Advisory Council:**

All parents are members of the PAC

Opportunity to hear from the Principal. She will share the curriculum for the school; hear updates from district; and see what has been going on around the school in that current month

A venue that provides the opportunity to discuss matters affecting the school and the education of our children

**Objective:**

To build community within the school through PAC organized events, volunteering and meetings.

To Raise additional funds for items and activities to enhance the learning environment for our children.

**Meeting Ground Rules:**

Start on time means we end on time

Respectful to each other's ideas and thoughts.

Feedback is a gift...offer an alternative suggestion that is positive

New people are welcomed to the meetings...and they don't have to sign up to volunteer

**September 2021**

7<sup>th</sup> - First day back to School

- 14<sup>th</sup> – First PAC Mtg of the year -at 7pm via zoom
- 14<sup>th</sup> - Oliver's labels fundraiser
- 23 – Orange shirts delivered

24<sup>th</sup> – Pro D Day

- 27<sup>th</sup> - Launching – Bear Wear Merchandise Sale
- 27<sup>th</sup> – Ordering for fall Hot Lunch Open

30<sup>th</sup> – No School – National Day for Truth and Reconciliation

**October 2021**

5<sup>th</sup> – PAC Mtg at 7pm via zoom

5<sup>th</sup> to 15<sup>th</sup> - Bear Wear

6<sup>th</sup> - First Hot Lunch delivery

11<sup>th</sup> to 26<sup>th</sup> - Raise the Funds Freezer fill up

20<sup>th</sup>/21<sup>st</sup> – Fall Book Fair – Library

22<sup>nd</sup> – Pro D Day

27<sup>th</sup>– Pop Up Pumpkin Patch – Fundraiser for SHARE

### **November 2021**

9<sup>th</sup> – PAC mtg at 7pm via zoom

1-20<sup>th</sup> Purdys Chocolate Ordering

10<sup>th</sup> - Raise the Funds Pick up

11<sup>th</sup> - Remembrance Day

Community Awareness T Shirts

TBC - Family Pizza Night

Pointsettias - TBC

### **December 2021**

1-3 Gym Booked for Kids Christmas Market

2<sup>nd</sup> - Purdys Chocolate Pick up

- 20<sup>th</sup> - Winter Vacation

### **January 2022**

Community Recycling Day - Lead Needed

3<sup>rd</sup> - Back to school

3<sup>rd</sup> – Parent Group Gym space – 7pm

10<sup>th</sup> – Parent Group Gym space – 7pm

11<sup>th</sup> - PAC mtg 7pm via zoom

17<sup>th</sup> – Parent Community Night - Gym space – 7pm

24<sup>th</sup> – Parent Community Night - Gym space – 7pm

31<sup>st</sup> – Parent Community Night - Gym space – 7pm

### **February 2022**

7<sup>th</sup> – Parent Community Night - Gym space – 7pm

8<sup>th</sup> – PAC Mtg at 7pm via zoom

14<sup>th</sup> - Valentine's Day Cookie Gram – Feb 12th

14th – Parent Community Night - Gym space – 7pm

21<sup>st</sup> - BC Family Day

23<sup>rd</sup> - Pink Shirt Day

24th - Adult Only Pub Night

- 25<sup>th</sup> - Pro D day

28th – Parent Community Night - Gym space – 7pm

### **March 2022**

Spring Backer Bear Merch

7th – Parent Community Night - Gym space – 7pm

9th - Parent Education Event – Library (Topic TBD)

14<sup>th</sup> to 28<sup>th</sup> - Spring Break

28th – Parent Community Night - Gym space – 7pm

### **April 2022**

4<sup>th</sup> - Parent Community Night - Gym space – 7pm

5th- Growing Smiles Fundraiser for Mother's Day delivery

4<sup>th</sup> - Parent Community Night - Gym space – 7pm

12<sup>th</sup> - PAC Mtg at 7pm

15<sup>th</sup> – 18<sup>th</sup> Good Friday/Easter Monday

20<sup>th</sup> - Staff Appreciation Day in the library

22<sup>nd</sup> Pro D Day - No school

### **May 2022**

2nd - Parent Community Night - Gym space – 7pm

9<sup>th</sup> - PAC Community Night– every Monday 7:00pm to 10pm in the gym

Emergency Preparedness Week – TBD - May 1 to 8<sup>th</sup>

TBD – Frozen Fun Friday's

10<sup>th</sup> - PAC AGM Mtg at 7pm via zoom

23<sup>rd</sup> - Victoria Day - no school

- TBD - Spring Book Fair

30<sup>th</sup> - Parent Community Night - Gym space – 7pm

-

### **June 2022**

6<sup>th</sup> - Parent Community Night - Gym space – 7pm

3<sup>rd</sup> Sports day.

7<sup>th</sup> Final PAC Mtg 7th at 6:30pm – Library

10<sup>th</sup> - Spring Carnival – 4:00 pm to 7:00 pm

13<sup>th</sup> - Parent Community Night - Gym space – 7pm

20<sup>th</sup> - Parent Community Night - Gym space – 7pm

22<sup>nd</sup> - Grade 5 leaving ceremony

24<sup>th</sup> - Grade 5 Family Celebration Bash

29<sup>th</sup> - Last day of school