

AGENDA



BAKER DRIVE PARENT ADVISORY COUNCIL
Baker Drive Elementary, 885 Baker Drive, Coquitlam BC V3J 6W

PAC Meeting

September 14th | 7pm |

Board members

Colleen O. & Amy B., Co-Chairs | Terri B., Past Chair | Zoe S. Treasurer | Gill T, Secretary & Communications
| Jill Reid, Principal | Erin M. & Veronica M., Fundraising Co-Chairs | Corinne H., DPAC Representative

Time	Item	Owner
7:00pm	Welcome and Introductions	Chairs
7:05pm	Approval of Agenda and Meeting Minutes from June 8th	Chairs
	PAC/Review of 2021/2022 Position	
	<ul style="list-style-type: none">Objectives and meeting ground rulesStrategy for raising funds and spendingWhat PAC \$\$ are used towards<ul style="list-style-type: none">School Supplies for year	
7:15pm	Principal Update/COVID 19 Update	Mrs. Reid
7:30pm	Treasurer's Report	Zoe
	<ul style="list-style-type: none">2020/2021 Year-end reviewBudget for 2021/2022	
7:40pm	Update on Hot Lunch Program for the year	Kate/Alicia
	<ul style="list-style-type: none">Changes to offering going forwardTentative Mid Oct start dateBakerdrive.parentcouncil.net	
7:50pm	Fundraising Initiatives	Erin/Veronica
	September	
	<ul style="list-style-type: none">Personal Donation – review of Survey resultsOrange Shirts for Every Child MattersOliver's LabelsOrdering Hot lunch scheduleOrdering for Fall Baker Bear Merch	
	October	
	<ul style="list-style-type: none">Fall Book Fair – option to run this virtuallyPopup Pumpkin Patch – tbdTentative – Halloween Fireworks	
8:10pm	Grade 5 – Lead and Committee	Chairs
	- Request to get this committee gathered soon	

- Need to have a lead
- 8:25pm Other Items
- Home Room Parent
- 8:30pm Meeting Adjourned
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Chairs

Positions for 2021/2022 School Year Board

- Chair – Colleen O'Connor and Amy Banmen
- Past Chair – Terri Besworth
- Treasurer and Assistant – Zoe Sanborn and Gerry Besworth
- Secretary/Communications – Gill Tempest
- DPAC Representative – Corinne Hansen

Critical Positions

- Hot Lunch Administrators- Kate Blain and Alicia Wray
- Fundraising Role – Erin McKinley and Veronica Moulton
- Home Room Parents - 10 classes – tbd
- Milk/Fruit & Veggies distributors – Gerry Besworth and Suzannah Haley
- Afterschool Program – Michelle Chan
- Grade 5 rep – tbd

Parent Advisory Council:

- All parents are members of the PAC
- Opportunity to hear from the Principal. She will share the curriculum for the school; hear updates from district; and see what has been going on around the school in that current month
- A venue that provides the opportunity to discuss matters affecting the school and the education of our children

Objective:

1. To build community within the school through PAC organized events, volunteering and meetings.
2. To Raise additional funds for items and activities to enhance the learning environment for our children.

Meeting Ground Rules:

- Start on time means we end on time
- Respectful to each other's ideas and thoughts.
- Feedback is a gift...offer an alternative suggestion that is positive
- New people are welcomed to the meetings...and they don't have to sign up to volunteer

September 2021

- 7th - First day back to School
- 14th – First PAC Mtg of the year -at 7pm via zoom
- 14th - Oliver's labels fundraiser
- 23 – Orange shirts delivered
- 24th – Pro D Day
- 27th - Launching – Bear Wear Merchandise Sale
- 27th – Ordering for fall Hot Lunch Open
- 30th – No School – National Day for Truth and Reconciliation

October 2021

- 5th – PAC Mtg at 7pm via zoom
- TBD – Pop Up Pumpkin Patch – Fundraiser for SHARE
- 20th/21st – Fall Book Fair – Library
- 22nd – Pro D Day
- 31st – Halloween Community Fireworks *tentative)
- TBD - Baker Drive Holiday Gift Guide launch
- TBD – Bear Wear Merchandise Sale

November 2021

- 9th – PAC mtg at 7pm via zoom
- 11th - Remembrance Day
- tbd - Purdy's Chocolates

December 2021

- 14th - Holiday Event
- 20th - Winter Vacation

January 2022

- 3rd - Back to school
- 3rd – Parent Group Gym space – 7pm
- 10th – Parent Group Gym space – 7pm
- 11th - PAC mtg 7pm via zoom
- 17th – Parent Community Night - Gym space – 7pm
- 24th – Parent Community Night - Gym space – 7pm
- 31st – Parent Community Night - Gym space – 7pm

February 2022

- 7th – Parent Community Night - Gym space – 7pm
- 8th – PAC Mtg at 7pm via zoom
- TBD - Spring Merch Sale
- 11th - Family Movie Night
- 14th - Valentine's Day Cookie Gram – Feb 12th
- 14th – Parent Community Night - Gym space – 7pm

- 21st - BC Family Day
- 23rd - Pink Shirt Day
- 25th - Pro D day
- 28th – Parent Community Night - Gym space – 7pm

March 2022

- 7th – Parent Community Night - Gym space – 7pm
- 9th - Parent Education Event – Library (Topic TBD)
- 14th to 28th - Spring Break
- 28th – Parent Community Night - Gym space – 7pm

April 2022

- 4th - Parent Community Night - Gym space – 7pm
- 5th- Growing Smiles Fundraiser for Mother's Day delivery
- 4th - Parent Community Night - Gym space – 7pm
- 12th - PAC Mtg at 7pm
- 15th – 18th Good Friday/Easter Monday
- 20th - Staff Appreciation Day in the library
- 22nd Pro D DDay - No school

May 2022

- 2nd - Parent Community Night - Gym space – 7pm
- 9th - PAC Community Night– every Monday 7:00pm to 10pm in the gym
- Emergency Preparedness Week – TBD - May 1 to 8th
- TBD – Frozen Fun Friday's
- 10th - PAC AGM Mtg at 7pm via zoom
- 23rd - Victoria Day - no school
- TBD - Spring Book Fair
- 30th - Parent Community Night - Gym space – 7pm
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June 2022

- 6th - Parent Community Night - Gym space – 7pm
- 3rd Sports day.
- 7th Final PAC Mtg 7th at 6:30pm – Library
- 10th - Spring Carnival – 4:00 pm to 7:00 pm
- 13th - Parent Community Night - Gym space – 7pm
- 20th - Parent Community Night - Gym space – 7pm
- 22nd - Grade 5 leaving ceremony
- 24th - Grade 5 Family Celebration Bash
- 29th - Last day of school