

Baker Drive PAC Meeting

May 11, 2021, 7 pm Zoom Call

APPROVAL OF AGENDA

Tina moved, Oliver Meisner seconded

APPROVAL OF MEETING MINUTES FROM APRIL 13

Michelle hunt moved, Zoe seconded

PRINCIPAL UPDATE - Jill Reid

- No update on COVID protocols. Everything remains the same.
- 2021/22 School Timetable update:
 - Proposal to amend start time, to first bell at 8:46 AM with finish time remaining at 2:40 PM.
 - These times were agreed by the PAC members present at the meeting. Parents are asked to email Jill with any significant concerns about the new times.
 - “Community” time in the gym was in the pre-pandemic timetable and will be built back into the schedule at the start of the day, It is hoped this will be in person in the gym in September, depending on COVID.
 - The 40 minute break will be outside time. Teachers will continue with an “instructional lunch” before or after the outside break doing read alouds etc. while students eat, in the coming school year.
- 2021/22 Calendar for approval:
 - Overall calendar can be found on the SD43 site (<https://www.sd43.bc.ca/NewsEvents/AMYCalendar/Documents/Approved%20School%20Calendar%20for%202021-22.pdf>)
 - There are 2 additional Pro D days that the school can choose the dates of. Jill proposed January 31 and June 6, in line with the previous years.
 - These dates were agreed by the PAC members present at the meeting. .
- 2021/22 Students and Classes:
 - It is expected that the school will remain around 200 students next year. We have a large exiting Grade 5 class, so we may have slightly less students, depending on who enrolls between now and September.
 - There will be 10 divisions again: 6 Neighbourhood and 4 Montessori.
- Jill shared a Movie at the end of the meeting of what has happened at the school.

GRADE 5 - Tina Papa

- During the meeting on April 27, a plan was agreed for this year's Grade 5's. They will receive a swag bag and yearbook, and participate in a video recognition assembly. The school will also plant a legacy tree, funded through a Krispy Kreme fundraiser lead by the school (Jill).
- Next Grade 5 parent meeting will be May 25
- If COVID guidelines change after the long weekend, the committee will relook at plans for the Grade 5's.
- Jill thanked the Grade 5 parents and Tina for being so good about the plans and making it all work.

TREASURER REPORT - Zoe Sanbourn

- Zoe thanked exiting treasurer, Juliet, for her help with the spreadsheets and report.
- We are currently looking on track for this year's budget and next year's fundraising.
 - Revenue total for April 2021 \$2647.03
 - Expenses for April 2021 \$2080.08
 - Projected balance for end of year \$19,800.00
 - Available for next year \$25,800.00
- It was commented that the remaining budget to carry over is comparable to non COVID years, which was praised, due to the reduced fundraising, in particular Hot Lunch, we have had this year due to COVID. Erin and Terri were thanked for their ability to adapt and find new ways.

FUNDRAISING REPORT - Erin McKinley

- Plant Sale - Terri Besworth
 - One of the most successful plant sales
 - Income - \$1900 of plants - 22 people
 - Made \$458 profit
- Mini Family Photo Shoots - Terri Besworth
 - Photo shoot in April had to be delayed due to rain.
 - Rescheduled date is May 22, 2021
 - There are still places available. We need at least one more family.
 - Reminded that the shoot is just 10 mins and you receive 4 professional photos for \$50.
 - Noted that it doesn't have to be a whole family, you can just do photos of the kids, or grad pictures for Grade 5's.
- Art Cards for Kids - Erin McKinley
 - Art has been created in class, lead by teachers. Each class had a theme and will be printed on a greeting card.
 - Erin will be sending them to Art Cards by Kids to be produced.

- Cards will be for sale in June
 - Ordering will be online through the company and shipped direct to home.
- Frozen Fridays - Erin McKinley
 - Freezies every Friday
 - \$10 for 7 freezies
 - Option to add siblings who don't attend
 - Jill and teachers will be handing them out to prevent parents being in the school.
- Rocky Point Ice Cream and Rocky Point Kayak - Veronica Moulton
 - Gift voucher fundraiser
 - Will run in May/June in time for Summer
 - Hard copy order forms will be sent home with kids.
- Ongoing fundraising
 - Port Moody Liquor Store
 - Return It Coquitlam
 - Oliver's Labels
 - Flip Give
- Orange Shirts (Orange Shirt Day/Every Child Matters) - Colleen O'Connor
 - Proposal to sell Tshirts before end of this school year, as Orange Shirt Day is observed before the Parent Council will be back up and running in September and because it takes time to produce the shirts.
 - The discussion will continue between Erin and Colleen and will be presented in the June PAC meeting.
- Looking forward to some of the more traditional things like the dances, carnivals, movie nights etc in the next school year
- Carla Pasqua tabled Tru Earth as a potential fundraiser to look at for next year

BOARD NOMINATIONS - Terri

- Treasurer - Zoe Sanborn
 - Juliet nominated Zoe for treasurer - Zoe accepted the nomination and will be the treasurer for the upcoming 2021/2022 school year.
- Secretary - Gill Tempest
 - Terri asked Gill if she will continue to be Secretary - Gill accepted the nomination
- Chair
 - Kristin Vandengriend, Amy Bandman and Colleen O'Connor said they would like to explore being Co Chair for the 2021/22 year.
 - Terri will host a meeting and will update us in the June PAC Meeting
 - Co-Chair positions will be nominated at June 8th final PAC mtg
- After School Programs - Michelle Chan
 - Terri asked Michelle if she will continue with After School Programs - Michelle accepted the nomination
- Fundraising Coordinator

- Terri asked Erin McKinley if she will continue to be the Fundraising Coordinator - Erin accepted the nomination
- Veronica Moulton offered to Co Chair
- Colleen O'Connor agreed to continue with the Bear Wear portion of Fundraising.
- Hot Lunch Coordinator
 - Kate Blain and Alicia Wray volunteered to co manage
 - It is noted that the coming school year will be purely managing vendors and no food prep will be administered due to assumption of ongoing COVID implications.
- Fruit and Milk Coordinator
 - The position remains vacant. A PAC member who is FoodSafe Certified is required for this role. The role needs someone who is available in the daytime for one hour once a month, for 10 months.

BUDGET FOR 2021/22 - Zoe

- Zoe shared the proposed Budget for 2021/22
- It is noted that Classroom consumables are now broken down as an amount per child not per division.
- It is to be confirmed if buying school supplies will be centralized for 2021/22. It is noted that the PAC reclaimed $\frac{2}{3}$'s of the previous year's money via voluntary donation.
- Michelle Hunt put forward the motion to accept the budget, Colleen O'Connor seconded the motion.
- It was noted that the budget did not include fundraising to replace the school playground and that it will become a separate committee with targeted fundraising.
 - Jill noted that we are not in a position for a grant from the district, there may be other grants that come up, and we will continue to monitor the availability.

ANY OTHER BUSINESS

- Staff Appreciation Day as a success in April and thanks were given to Home Room Parents.
- Next pac meeting is June 8, 2021, and will be the last one for this school year.

ADJOURN

- Motion to adjourn - Michelle, Colleen seconded

Attendees:

Juliet Monahan, Jill Reid, Michelle Hunt, Colleen O'Connor, Kristin Vandegriend, Car Hill, Georgina Havelka, Erin McKinley, Oliver Meissner, Zoe Sanborn, Veronica Moulton, Pierre & Marianne, Mike Shekhtman, Andrea Sherman Amy Banman, Chris Miller, Ashley Levett, Carla Pasqua, Tina Papa, Michelle Chan, Myra Shah, Kelsey Keller, Terri Bestworth, Gill Tempest, Domenica Mishiti

Board Members:

Terri Besworth, Chair | Zoe Sanborn, Treasurer | Gill Tempest, Secretary | Jill Reid, Principal | VACANT,
DPAC Representative