

# Baker Drive PAC Meeting

September 14, 2020, 7 pm Zoom Call

## APPROVAL OF AGENDA

Cherie moved, Erin seconded

## APPROVAL OF MEETING MINUTES FROM JUNE 11

Terri moved, Carla seconded

## PAC PURPOSE DISCUSSION

- Terri described the role of PAC for new parents joining school.
- Highlighted multiple roles are now vacant and need to be filled.
- Explained that funds raised this year are for next year's activities, so funds still need to be raised.

## PRINCIPAL UPDATE

- First full day of school went well. Kids were tired.
- Thanks from teachers for school supplies. They have been distributed.
- Due to forest fire smoke, kids were not able to go outside. All doors and windows closed but new filters and systems for HVAC.
- Shared photos of kids around the school in each classroom.
- Reminder to complete forms on School Cash Online.
- Mr Rojas is back and is visiting each classroom. For now concentrating on rhythm until singing guidelines are given, due to covid.
- Reminder that kids need to bring own lunches and snacks. Parents asked not to drop lunches at school, to reduce touch points of external people coming into the school.
- Currently 198 kids registered in school. There are 20 who are completing gradual entry, however all attended on first day to understand the rules.
- This month's theme is community building. Trying to build up on the concept of together - apart.
- Protocols if a kid becomes sick: current BC CDC guidelines state that if a kid has non fever symptoms, they are to be sent home. If symptoms clear in 24 hours then they may return to school. If symptoms do not clear, they are to see a health practitioner who will decide outcome/if covid test needed.
- All absences should be advised on the morning of absence via the Absence form on the front page of the Baker Drive website.
- Cohorts will remain a single class for foreseeable future. Work is being done by the teachers to try and connect the kids, without them physically being in the same room.

## TREASURER REPORT

- Report given by Juliet M.

- Budget for last year was \$34,000. We spent \$27,500. The same as last year.
- Fundraising was forecasted at \$20,000 but generated \$13,000 due to cancelled events and missed hot lunches from April-July.
- Grade 5 budget for transportation to the water park was used on the yearbooks, as agreed.
- This year's budget is \$30,000, we currently have \$27,800 in the bank. Therefore we are good for this year.
- Still do not know about the BC Gaming Grant. We need a full and active board to receive the money.
- It is expected that we may have additional expenses due to covid.
- This is Juliet's last report as Treasurer.
- Treasurer position is now vacant. Juliet is happy to train. It is a job that can be done in off hours, approximately 3 hours per month, more during budget planning in May.

## HOT LUNCH

- SD43 has said no Hot Lunch or Milk and Fruit/Vegetable program for now
- It was discussed that if and when it is allowed, there will be no food prep or sourcing by parents. All food will be from outside providers, whose process has been vetted and deemed safe.
- Hot Lunch Coordinator position is vacant. Carla Pasqa and Laurie Head will help in interim.
- Hot Lunch portal has been renamed to [www.bakerdrive.parentcouncil.net](http://www.bakerdrive.parentcouncil.net) and will now be marketed to parents as a communication tool for the school. All PAC documents and announcements will be generated from the website.

## FUNDRAISING

- Personal Donations are now an option through School Cash Online. Anything over \$25 has a tax receipt.
- Events cancelled for this year:
  - Community BBQ
  - Halloween dance and community fireworks
- Events that could run virtually:
  - Fall Book Fair
  - Educational event for Parents: "Cybersmart post Corvid "
  - Christmas Community Market event
  - PAC Movie Night
  - Kids Christmas Market
  - Purdy's fundraiser
- Reminder that funds raised this year are for money spent next year, so there is still a need to fundraise.
- Things that PAC funds pay for include:
  - Field trips/Workshops and transportations to those events
  - Run Club Feet
  - School Performance Groups that come in and down workshops
  - Extra-curricular Activities like Rollerblading, Curling, and Hip Hop
  - Staff Appreciation Day

- Grade 5 Year End Activities
- Parent Education Sessions - Cyber Talk and Rock the Sex Talk
- Emergency Supplies
- Playground Additions and Outdoor Classroom supplies
- Technology/ Capital Repairs/ Educations Software: iPads, Smartboards and bulbs
- Playground Enhancement Funds
- Erin McKinley nominated as Fundraising Lead. Nomination supported by Mike Shekhtman and Carla Pasqua.
  - Erin will make a new fundraising plan for this year in consideration of covid limitations.

## **GRADE 5 LEAD AND COMMITTEE**

- Tina Papa volunteered at Grade 5 lead.
- Michelle Hunt offered to be on committee.
- Acknowledged that Grade 5 will look different this year so the committee will work to make it something special.
- Advised that sweatshirts will need to be created and ordered asap.

## **HOME ROOM PARENTS**

- There have been two volunteers for homeroom parents so far.
- Terri will send email via Hot Lunch to ask for more volunteers.
- Parents interested in the role should email [bakerdrivepac@gmail.com](mailto:bakerdrivepac@gmail.com)

## **SECRETARY**

- Terri nominated Gill Tempest as secretary. Nomination supported by Michelle Chan and Michelle Hunt.

## **AFTERSCHOOL PROGRAMS**

- Michelle Chan has volunteered as Afterschool Program Coordinator.
- Acknowledged there will be no afterschool programming for the foreseeable future due to covid.

## **CHAIR ROLE**

- Terri has now been Chair for 2.5 years. The PAC thanks her for her service.
- All PAC roles should be served for no more than 2-3 years. Therefore it is time for a new volunteer.
- Terri will stay on to guide the incoming Chair. Interested parents should email [bakerdrivepac@gmail.com](mailto:bakerdrivepac@gmail.com)

## **MEETING ADJOURNED**

Michelle Hunt moved, Mike Shekhtman seconded.